

Risk Assessment

Incident Hike



General Information

Section	Scouts
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Planned activity	Incident Hike
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Date	14 May 2005	Location	Hainault/Havering-atte-bower area
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Meet at (location)	Public Car Park opposite the Camelot public house	Time	9:00 am
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Collect from (location)	Public Car Park opposite the Camelot public house	Time	4:30 pm
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Designated First Aider	Event Leader
Steve Wakeling (SL, 16 th B&D)	Darren Dowling (Acting ADC Scouts)

First Aid Cover
All bases are manned by leaders with first response, first aid mobile unit with Steve and another leader will respond to emergencies, organising team in mobile unit will respond too if needed, able to pull in two leaders from each base if required. All bases, mobile units and patrols will carry first aid kits, phones and emergency contact details

Leader	Darren Dowling	Telephone	0208 592 1799 07881650524
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Home Contact	Groups arrange their own	Telephone	N/A
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Mobile	N/A
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Nearest Hospital A&E
Oldchurch Hospital, Waterloo Road, Romford, Essex, RM7 0BE 01708 345533

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Event Risk Assessment

Hazard	Who might be harmed ?	Is the risk adequately controlled, or is more needed?	Review and revision
Accident on route to or from the event	Scouts, Explorers, Leaders	Transport to be arranged by each group Minibus and Scout Association rules followed Leaders and first aid kit on each minibus Groups to arrive individually rather than large convoy	
Accident at meeting point	Scouts, Explorers, Leaders	Safety marshal in high visibility jacket watching over car park on arrival and departure Transport to be parked in the public car park opposite the Camelot pub	
Obstruction of footpath during briefing	Scouts	Scouts formed up in patrols on small patch of green behind the car park Leaders supervising the Scouts, footpath and car park	Review once on site
Accident while transporting patrols to and from bases	Scouts, Explorers, Leaders	Minibus and Scout Association rules followed Leaders and first aid kit on each minibus Transports to leave individually Safety marshal in high visibility jacket watching over car park Transport manager to organise and oversee procedure	
Accident while patrols are walking the route	Scouts	Scouts to walk in patrols of between 4 and 8 Patrols equipped with appropriate clothing and first aid kit Patrols to have 2 mobile phones whose numbers have already been collected and distributed to mobile units Patrols given an extensive safety briefing to compliment their navigation, first aid and emergency training Explorers to sweep the longest stretch to watch over patrols and to escort them along certain parts of the route Leaders fully briefed and to communicate when patrols fail to arrive Mobile units constantly checking the route and progress of patrols All patrols have an emergency number to call Access points have been identified for emergency access All bases have extra leaders which can be called out to converge on a problem area in an emergency	

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Route Risk Assessment

Hazard	Who might be harmed?	Is the risk adequately controlled, or is more needed?	Review and revision
Base 1 Golf Course	Scouts	Scouts briefed on the safety rules and instructed to keep to the yellow route and not to stray onto the green Scouts escorted across very first part of the green and shown the yellow route to follow This stretch is the longest and Explorers will sweep up and down the route keeping the patrols on track and checking on them Scouts made aware of the dangers of the country park	
Base 2 Car Park	Scouts	Patrols are set on the right path First Aid incident at this base. Police and Country Park officials have been notified in case of a false alarm Scouts made aware of the dangers of the country park	
Base 3 Church	Scouts	Scouts made aware of the dangers of country roads	
Base 4 Maybrand	Scouts	Scouts made aware of the dangers of country roads Leaders and Explorers to supervise a stretch of road which includes a blind bend and a sharp turn by the base. Patrols escorted to straight stretch of road enroute to base 5 Permission obtained to use car park, toilets and drivemay at Maybrands from the owners	
Base 5 Knotts Hill	Scouts	Scouts made aware of the dangers of country roads Patrols escorted over the blind hill to the footpath entrance at the S bend Patrols made aware of the guard dogs making a noise at the bottom of the footpath	
Route Access		All access and emergency escape routes have been identified and discussed in detail with the mobile units, safety team and leaders, Explorers. Mobile units will be constantly patrolling all areas easily accessible by road and in constant communication with bases and patrols Explorers will be escorting patrols along potentially dangerous stretches and will be checking on patrols along the longest leg	
Landowners		Owners of private land, country parks and the police have all been notified and informed of the hike with details of the route	

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Further control measures and event procedures

Hike route has been walked and checked in detail by experienced district team consisting of the Acting ADC Scouts and two District Scout Leaders.

Hike route, details, emergency procedures and protocols have been discussed and planned in detail by the district team in co-ordination with our safety adviser, Steve Wakeling (Experienced Scout Leader and emergency contact and first aider. He teaches the people who teach first aid to the Met. Police)

Leaders and explorers have received initial safety briefings by post and notified of the main dangers.

Leaders instructed to refresh Scouts knowledge of navigation, first aid, road safety and country code

Briefing involving all leaders, administrators and explorers to take place a week before the event. In depth discussion and planning of all aspects of the hike.

Briefing given to Scouts and patrols on the morning of the event notifying them of emergency procedures and points of safety.

All patrols to wear at least two high visibility jackets, one at the front and one at the rear.

Patrols to consist of a minimum of 4 and a maximum of 8 Scouts.

Patrols to wear appropriate clothing and carry enough food and water. Also to carry two mobile phones and a first aid kit and appropriate maps.

Patrol mobile numbers noted on the day and distributed to mobile units for emergency contact.

Briefing sheets, instruction booklet and route directions given to patrols in waterproof bags. Every piece of paper they have includes the emergency contact number at the top.

Patrols instructed to contact the emergency number for any situation at all no matter how small the problem may appear to them.

Two mobile units, one an emergency response first aid vehicle and the other an administrative vehicle will constantly patrol the routes via points accessible by road.

Those areas inaccessible by road will be swept throughout the team by teams of Explorers who will have been given a full briefing.

All bases manned by leaders in high visibility jackets with transport. All leaders have a minimum of first aid training. All bases carry a first aid kit and ample supply of water to replenish patrols supplies. All bases in contact via radios and mobile phones with other bases and mobile units.

Bases will normally have more than 3 leaders which allows the mobile units to call out 5 to 15 leaders to converge on any problem anywhere along the route.

Patrols to have a sealed copy of route plans, maps and details which they can open if they decide they are lost.

Police and local landowners have been notified and all relevant permission obtained.

All members will wear the top half of their uniform which identifies them as members of the Scout movement.

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Other Information

Also available are copies of:

Base briefings given to leaders manning bases outlining relevant safety points

Hike route and instructions (available nearer the date of the hike)

For any further information contact:

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